

Family Shelter Program Information

Who We Serve

We provide temporary shelter for couples and single parents (male or female) with children, serving families of up to five members. Availability is limited and space is not guaranteed at the time of application.

What Our Family Shelter Offers

- 30–90 day shelter stay
- Personalized case management and support
- Financial literacy and budgeting workshops
- Housing placement assistance upon program completion (not guaranteed)
- Potential move-in assistance upon program completion (not guaranteed)

Client Eligibility Requirements

To apply, families must meet the following qualifications:

- Currently reside in the Volusia County area
- Provide a valid state ID or active driver's license
- Submit Social Security cards for all household members
- Provide birth certificates and immunization records for children
- Provide custody agreements (if applicable)
- Consent to arrest record checks
- Provide drug test results for all household members age 16+
- Please note: We can only accommodate households of up to 4 people total (including both adults and children). Additionally, for safety reasons, all children must be between the ages of 3 and 13. Please be advised that we are also unable to host expecting mothers.

If you and your family meet all eligibility requirements above, please complete the Family Shelter Referral Form on the next page.

Check-Ins

- Applicants must check-in at least once a month to remain active on the waiting list.
 - Clients must check in via email (familyreferrals@nhcwv.org) Or, by calling the number provided to you after your assessment.
 - If an applicant chooses to check in via call, they must leave a voicemail with their Full Name and call-back numbers
- If a check-in is not received within 30 days of last contact, they will be marked as "Inactive".

Program Expectations (Including, but not limited to)

- Gain employment within 30 days of entering the program
- Attend weekly case management and house meetings
- Submit pay stubs and bank statements
- Adhere to curfew and sign-in/sign-out procedures
- Complete and log daily morning and evening chores
- Participate in workshops and life skills training

Family Shelter Referral Form



Section 1: Referring Agency Information

Referring Agency Name:			
Referring Case Manager/Social Worker Name:			
Email:		Phone:	
Date of Referral:			

Section 2: Client Information

Client First & Last Name:			
Phone:		Email:	
Current County of Residence:			
Current Living Situation (check one):			
<input type="checkbox"/> Homeless (unsheltered)		<input type="checkbox"/> Staying in shelter	
<input type="checkbox"/> Temporarily doubled up		<input type="checkbox"/> Renting/own housing but at risk of losing it	

Section 3: Family Composition

Please note: We can only accommodate households of up to 4 people total (including both adults and children). Additionally, for safety reasons, all children must be between the ages of 3 and 13. Please be advised that we are also unable to host expecting mothers.

Client Status:	<input type="checkbox"/> Single Adult <input type="checkbox"/> Married/Has Spouse or Partner
Number of Children:	
Ages of Children:	

Section 4: Additional Notes / Barriers

(Optional – brief summary of family’s current needs, barriers, or goals)

Section 5: Authorization

By submitting this referral, you confirm that the client has consented to share their information with The Neighborhood Center of West Volusia for service coordination purposes.

Referrer Signature:		Date:	
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Next Steps after completing this form:

Please email this completed referral form to familyreferrals@nhcwv.org.

If you meet the eligibility requirements, you will be invited for an in-person interview.

Interviews are conducted on Tuesdays and Thursdays between 9:00 a.m. and 12:00 p.m.